

## **Audit and Governance Committee**

13 January 2009

Report of the Director of Resources

### **Audit & Governance Committee Forward Plan 2009**

#### **Summary**

1. This paper introduces the future plan of reports expected to be presented to the Committee during 2009.

#### **Background**

2. There are currently four fixed meetings of the Committee in a calendar year. To assist members in their work, attached at Annex A is the indicative rolling Forward Plan for the next four meetings in 2009/10. This may be subject to change depending on key internal control and governance developments at the time; a rolling Forward Plan of the Committee will be reported at every meeting reflecting any known changes. The plan will also include known training/briefing events to support members in their role on the Committee. It should be noted that it is planned to hold a half day training/briefing session just prior to the meeting in June to go through the Statement of Accounts in detail with Members of the Committee. The Forward Plan also has added emphasis on Corporate Governance.

#### **Consultation**

3. A draft plan has been discussed with the Chair of the Committee and key corporate officers.

#### **Options**

4. Not relevant for the purpose of the report.

#### **Analysis**

5. Not relevant for the purpose of the report.

#### **Corporate Priorities**

6. This report contributes to the overall effectiveness of the council's governance and assurance arrangements.

## Implications

7. There are no financial, HR, equalities, legal, crime and disorder, IT or property implications arising from this report.

## Risk Management

8. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control environment and governance arrangements, it will also fail to properly comply with legislative and best practice requirements, and its Use of Resources score in future CAA assessments could be adversely affected.

## Recommendations

9. The Committee's Forward Plan for the period up to December 2009 be noted.

### Reason

*To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.*

10. Members identify any further items they wish to add to the Forward Plan

### Reason

*To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.*

## Contact Details

### Author:

Pauline Stuchfield  
Assistant Director (Customer Service  
& Governance)  
Telephone: 01904 551706

### Chief Officer Responsible for the report:

Ian Floyd  
Director of Resources  
Telephone: 01904 551100

Report Approved

Date xx December 2008

## Specialist Implications Officers

Not applicable

Wards Affected: Not applicable

All

For further information please contact the author of the report

**Background Papers:**

None

**Annexes**

Audit & Governance Committee Forward Plan 2009